

CABINET ASSEMBLER

POSITION OVERVIEW

The position is responsible for primary assembly and for the build of our highest quality custom cabinets and furniture for the residential and business markets. Assembly requires the ability to read, interpret and follow specification sheets and detailed drawings. The position is responsible for the assembly of pre-cut parts to create cabinetry of all sizes and designs. The Cabinet Assembler must work efficiently and is an initial point of inspection to ensure the highest quality possible.

PHYSICAL ENVIRONMENT

The position is performed in the mill area which is climate controlled including temperature and humidity. Use of various power tools and assembly aids are used to assemble cabinets. Attention to surroundings, good hand-eye coordination and the adherence to safety procedures must be followed at all times to prevent physical harm or injuries.

PHYSICAL DEMANDS

The job requires the ability to work/stand for 10-hour shifts with occasional OT required. Frequently required to reach with hands and arms; lift and/or move heavy material, in excess of 75 lbs., with lift assist equipment provided by FCI. Specific vision ability required by this job includes close viewing, peripheral and color vision.

ESSENTIAL JOB FUNCTIONS

- Verify and double check all calculations to ensure alignment of parts for the end product, always using blueprints or design plans for reference
- Construct and assemble cabinet components, making sure that all pieces fit the specified dimensions and ensure the highest quality possible
- Communicate component issues with other departments as needed
- Be exact in measurements and markings so that materials will be used efficiently, and the projects will meet cost targets
- Clean and confirm that all equipment necessary for your work is maintained in safe working order, including various saws and a variety of drills and sanding tools
- Reinforce joints/attachments to maximize sturdiness and durability without compromising aesthetic appeal or functionality
- Secure and maintain material and supplies to operate machine according to work instructions
- Operate within standard operation procedures and job safety analysis
- Be precise, organized and willing and able to help perform tasks in a timely manner as needed to help the constant flow of materials
- Ability to glue, staple and screw parts together in an efficient manner
- Ability to operate a fork truck
- Safety must always remain a top priority for yourself and your co-workers
- Other duties as may be assigned at manager's discretion

SKILLS/EDUCATION REQUIRED

- Personable, positive, and motivated
- Reliable and hardworking
- Ability to train, teach and work well with others
- Create and maintain an organized workplace
- Detail oriented while focusing on quality and efficiency
- Must be able to follow directions and identify the various processes documented for the department
- Dedicated to continuous improvement
- Self-directed and flexible with the ability to work with minimal direction within the job scope

REQUIRED CORE VALUES

- **Quality** – Design, Workmanship and Service; **Teamwork**; **Respect of Others** - Co-workers, customers, contractors, and community; **Highest Integrity**

REQUIRED EDUCATION/TRAINING

- High school education or equivalent

EXPERIENCE/TRAINING

- Wood working experience is helpful, but not required
- FCI is willing to provide additional training under certain circumstances

OTHER REQUIREMENTS

- Able to pass a drug test/background check